

21 September 2017

**ADDENDUM No. 1**

**To**

**REQUEST FOR PROPOSAL**

Reference No. RFP-BELIZE-95311-17-002(JFC)

Design & Construction of Mexico Sports Center located at the Marion Jones Sport Complex in Belize City, Belize.

This addendum No.1 of the above mentioned reference is issued to reflect the following changes:

- 1- Section I (RFP Particulars) **articles 16, 21 and 23** have been modified and should therefore be read as follows:

<p>Proposal security (Article 16)</p>	<p>Bidders shall provide proposal security in the form set out in Returnable Proposal Schedule 2 – Form of Proposal Security (see Section IV). The proposal security shall be in the amount of <b>USD 10,000.00 or in any other currency so long it is equivalent to said USD amount.</b> The original of the proposal security shall be submitted in a separate envelope together with your proposal. Proposal submitted with no proposal security will not be considered.</p>
<p>Deadline for Proposal Submission (Article 21)</p>	<p>All proposals must be submitted by <b>13:00 (Belize time) on 10 October 2017.</b></p>
<p>Proposal Submission (Article 23)</p>	<p>Proposals must be submitted as follows: By mail or personal delivery in one sealed outer envelope and two (2) inner envelopes, as detailed below, by the Deadline for Proposal Submission. The outer envelope shall be labelled as follows: <b>***CONFIDENTIAL PROPOSAL- DO NOT OPEN UNLESS AUTHORIZED***</b> United Nations Office for Project Services Gordon House, #1 Coney Drive, Suite 302 Belize City, BELIZE</p> <p>Att.: Chair Person, Bid Opening Committee. Case No.: RFP Case No. RFP-BELIZE-95311-17-002(JFC) Deadline for Bid Submission: <b>13:00 (Belize time) on 10 October 2017.</b> From: [Insert bidder's name &amp; details] Personal delivery shall be made between the hours of 8:30 AM and</p>

16:30 PM on UNOPS regular working days before the Deadline for Proposal Submission.

The inner envelopes shall be marked as follows:

Both inner envelopes shall indicate the Bidder's name and address and the RFP Case No.

The first inner envelope shall be marked "Technical Proposal" and shall contain one soft copy and two hard copies of all the dully filled and signed Returnable Proposal Schedules (except the Returnable Proposal Schedule 4 – Filled BOQ). The technical proposal shall be prepared in duplicate with one hard copy marked "Original" and the other marked "Copy". In the event of any discrepancy between the soft and/or the hard copies of the proposal, the proposal marked as "Original" shall govern.

The second inner envelope shall be marked "Financial Proposal" and include the dully completed and signed Returnable Proposal Schedule 4.

The financial proposal shall be prepared in one soft copy and two hard copies, with one hard copy marked "Original" and the other marked "Copy" In the event of any discrepancy between the soft and/or the hard copies of the proposal, the proposal marked as "Original" shall govern.

Distinct, separately sealed, both technical and financial proposals are requested from the bidders in order to evaluate them separately. Both distinctly sealed envelopes of technical and financial proposals shall be kept in another envelope (outer envelope), which shall be sealed as well. Non-compliance to this instruction shall result in rejection of the proposal received.

The original of the proposal security required under Article 16 of these Instructions to Bidders shall be submitted in a separate envelope together with your proposal. Proposal submitted with no bid security will not be considered for evaluation.

N.B. Please note that above instructions are also valid for bidders that opt to submit an alternative proposal. Said envelope shall clearly be identified as Alternative Proposal.

- 2- The Works cost estimate of **USD 3,000,000.00** for the Design and built is disclosed as a guidance to vendors to better submit their proposals.

Considering this amendment, the rest of the document remains unchanged and in full effect.



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**Geoff WILSON**  
Senior Project Manager